

## **CCS Administrative Procedure**

### **4.20.01-A Enrollment**

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#### **Implementing Board Policy [4.20.01](#)**

**Contact: District Academic Services Officer, 434-5060**  
**IEL Vice President of Learning, 279-6041**  
**SCC Vice President of Learning, 533-7075**  
**SFCC Vice President of Learning, 533-3538**

#### **1.0 Purpose**

Community Colleges of Spokane (CCS) offers a wide variety of educational programs at Spokane Community College (SCC), Spokane Falls Community College (SFCC), and the Institute for Extended Learning (IEL) giving students the opportunity to complete the first two years of a four-year degree program, select among career and technical program offerings, or upgrade skills in preparation for work or college. Students have the flexibility to develop a class schedule that may include courses from all three institutions.

#### **2.0 Concurrent Enrollment**

- 2.1 Students may concurrently enroll for classes at SCC, SFCC and the IEL.
- 2.2 Concurrently enrolled students will be charged tuition and fees based on the district tuition and fee schedule. A second application fee will be waived when students transfer to another CCS institution.
  - 2.2.1 Students receiving financial aid have certain limitations and should consult the Financial Aid Office.
  - 2.2.2 Veterans should contact their veterans' affairs coordinator.

#### **3.0 Transfers**

A student attending a college within CCS may transfer to the other college within CCS.

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**Originated:** June 2009  
**Cabinet approval:** June 22, 2009