

FACULTY EMERITUS APPLICATION

SECTION I – APPLICATION

Emeritus status is an earned honorary title granted by the Chancellor. Faculty must meet the criteria indicated below for consideration. Please refer to [CCS Administrative Procedure 2.00.01 – M](#) for additional information.

Eligibility Criteria:

- Retired tenured faculty member in good standing
- Completed Faculty Emeritus application
- Recommendation for emeritus status by president / provost
- Four (4) letters of support (refer to procedure 2.00.01 –M)
- Ten (10) or more verified consecutive years of service

--	--	--	--

First Name M.I. Last Name EEMPLID Number

--	--	--

Title Campus Department

--	--	--

Retirement Date Phone Number Email

--	--

Applicant Signature Application Date

Forward completed application and letters of support to Human Resources, MS 1004

SECTION II – HUMAN RESOURCES

Tenure Award Date	Total Tenure Years of Consecutive Service
Retirement Date	Eligibility Criteria Met <input type="checkbox"/> Yes <input type="checkbox"/> No

--	--

Chief Administration Officer Approval Date

SECTION III – APPOINTING AUTHORITY RECOMMENDATION

- Recommend
  Does Not Recommend
  Incomplete Application

--	--

Appointing Authority Approval Date

SECTION IV – EMERITUS APPROVAL

- Grant Emeritus
  Deny Emeritus
  Returned for Further Review

--	--

Chancellor Approval Date

Distribution:

- Chancellor
- President / Provost
- Human Resources Personnel File