



Community Colleges
of Spokane

Annual Report

Spokane Head Start/Early Head Start
Community Colleges of Spokane

2012-13

June 2014

Contents

Budget Report:.....	2
Financial Audit:	2
Total Number of Children and Families Served:	3
Sequestration Impact.....	3
Percentage of Eligible Children Served:	3
Average Monthly Enrollment:.....	4
Percentage of Enrolled Children Receiving Medical and Dental Exams:	4
Results of Most Recent Review by Office of Head Start:	5
Efforts to Prepare Children for Kindergarten:	5
Parent and Family Engagement:	7
Parent Feedback	8
Vision/Mission/Values Statements:.....	9

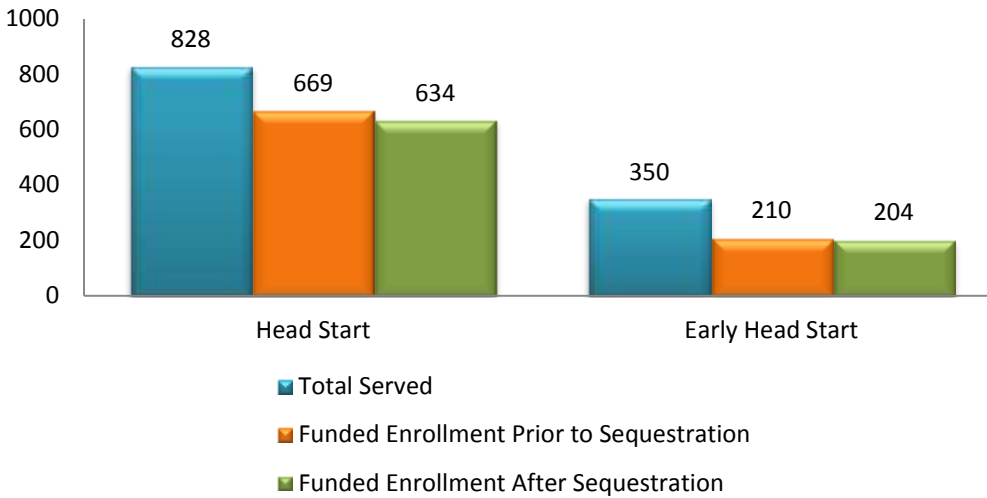
Budget Report:

	Main Budget
Funding FY 2013:	
Federal DHHS: Head Start/Early Head Start	8,376,419
Local County	4,972
Local Student Government	184,627
Local Child Care/Other	521,391
Local Community Colleges of Spokane	103,507
	\$9,190,916
Budget Expenditures FY 2013:	
Personnel	5,492,966
Fringe Benefits	2,159,764
Travel	22,455
Supplies/Materials: Includes non-consumables	132,774
Other	698,590
Indirect Costs	684,367
	\$9,190,916
Proposed Budget FY 2014:	
Federal Sequestration enacted	
Personnel	5,368,311
Fringe Benefits	2,206,712
Travel	18,873
Supplies/Materials: Includes non-consumables	128,156
Other	500,734
Indirect Costs	653,341
	\$8,876,127
Proposed Budget FY 2014:	
May 2014 Restored Sequestration; 1.3% COLA Increase.	
Personnel	5,579,135
Fringe Benefits	2,255,394
Travel	18,873
Supplies/Materials: Includes non-consumables	355,574
Other	526,096
Indirect Costs	697,887
	\$9,432,959

Financial Audit:

The financial audit for Spokane Head Start/ECEAP/Early Head Start is included in the Community Colleges of Spokane audit conducted by the Washington State Auditor's Office. The most recent audit report, dated March 2013, is for the audit period of July 1, 2011 through June 30, 2012 and showed no findings for this program. The full report is available by request.

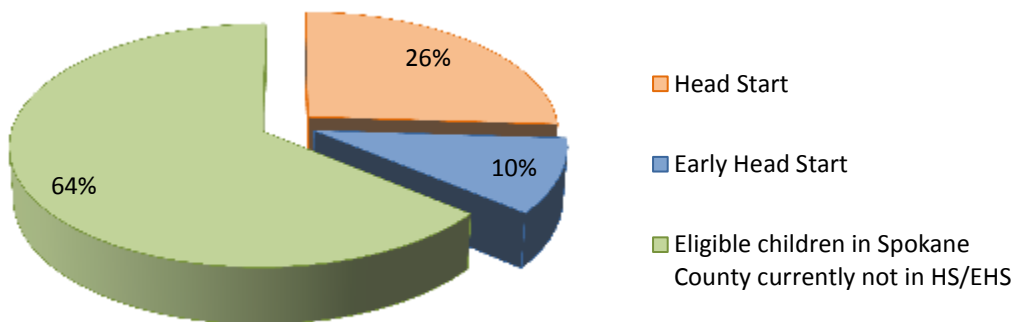
Total Number of Children and Families Served:



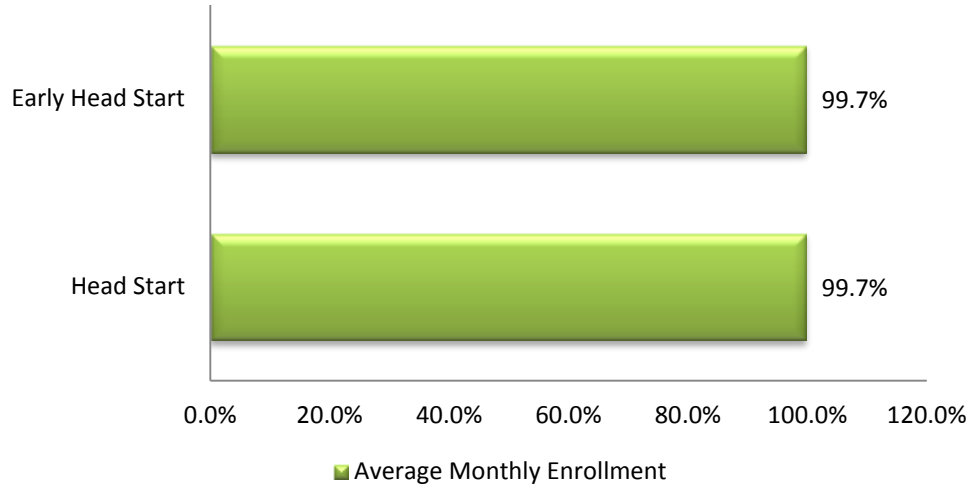
Sequestration Impact

During the 2012-13 fiscal year, November 1 – October 31 for this grantee, President Obama issued a sequestration order on March 1, 2012, resulting in spending reductions of 5.27% for the remainder of the fiscal year. This was in accordance with the Budget Control Act of 2011, which resulted in a series of spending cuts, called sequestration which canceled approximately \$85 billion in budgetary resources across the federal government. The total figure reduced for Spokane’s program was \$46,652 and resulted in a loss of 34 Head Start children and a loss of 6 Early Head Start children, or 40 total children losing services resulting in a change in funded enrollment.

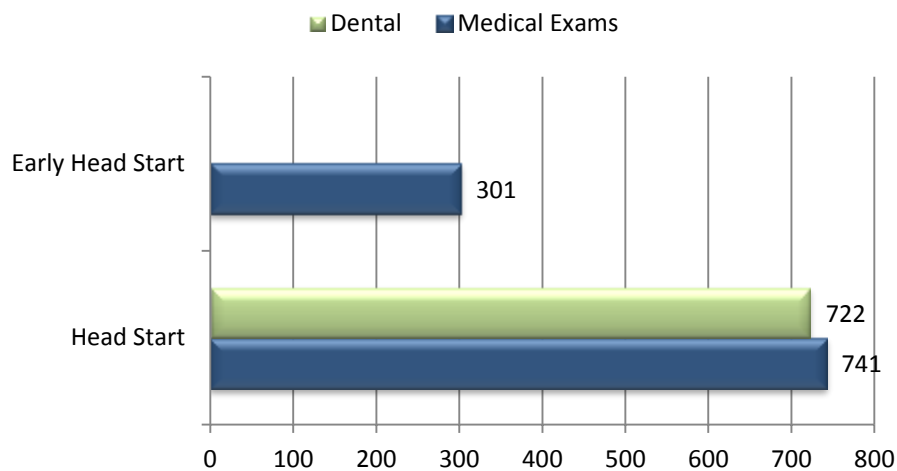
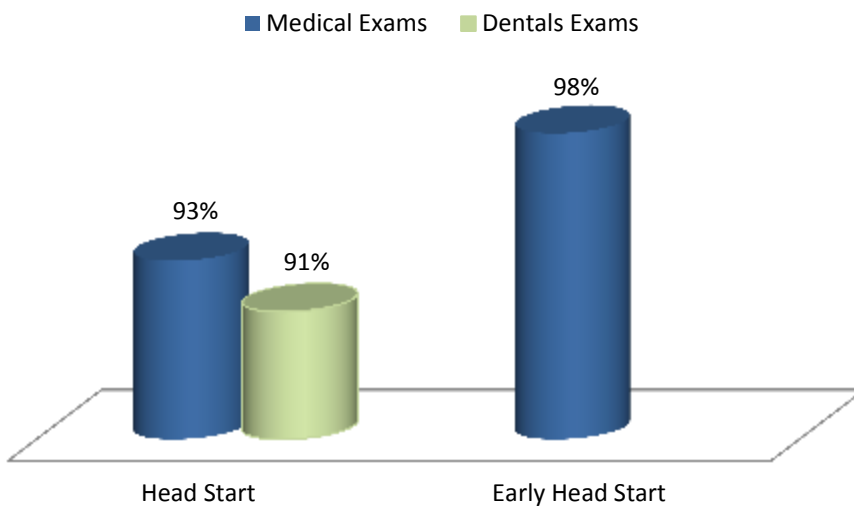
Percentage of Eligible Children Served:



Average Monthly Enrollment:



Percentage of Enrolled Children Receiving Medical and Dental Exams:



Results of Most Recent Review by Office of Head Start:

The most recent triennial program monitoring review was conducted from November 3-11, 2013. The program was in full compliance in the following areas: Program Governance; Fiscal Integrity; Eligibility/Recruitment/Selection/Enrollment/Attendance; Child Health & Safety; Family & Community Engagement; Child Development & Education.

As a grantee serving preschool age children in the center-based option, a sample of the preschool classrooms were observed using the Classroom Assessment Scoring System (CLASS). The classroom observation instrument looked at the teacher/child interaction, as well as interactions between children. The CLASS™ tool looks at three domains and ten dimensions of teacher-child interactions and measures those observed interactions on a seven point scale. The domain and grantee's score follow: Emotional Support – 6.1490; Classroom Organization – 5.9423; Instructional Support – 2.7692.

An area of strength was noted: "Community Colleges of Spokane's Head Start/Early Head Start program partnered with Washington State University (WSU) to conduct a landmark study regarding how early learning programs would be able to improve child and family outcomes by addressing the traumatic effects of adverse childhood experiences (ACEs). Through a grant from the U.S. Department of Justice to WSU, Spokane Head Start was developing and testing strategies to improve the recognition of ACEs, provide educational adaptations to address the effects of ACEs, and deliver parenting support programs for the most at-risk families."

One area out of ten in Management Systems was an area of non-compliance: (Sec. 641 A (g)(1) Self-Assessment – The Self-Assessment did not include reviews in the areas of Fiscal Management, Program Governance, or Management Systems.

Follow-up corrective action: All necessary documentation was submitted to the Head Start Region X office in April 2014. Word received on May 2, 2014, indicated all information was reviewed, received, and no further action was needed for the Regional office. As of the writing of this report (June 2014), the information is at the Office of Head Start awaiting final determination.

Efforts to Prepare Children for Kindergarten:

Spokane Head Start staff facilitates transition from preschool to kindergarten for children and families. From conversations with parents, and information gathered from the developmental screenings and observations, staff develops an individualized curriculum for kindergarten readiness skills.

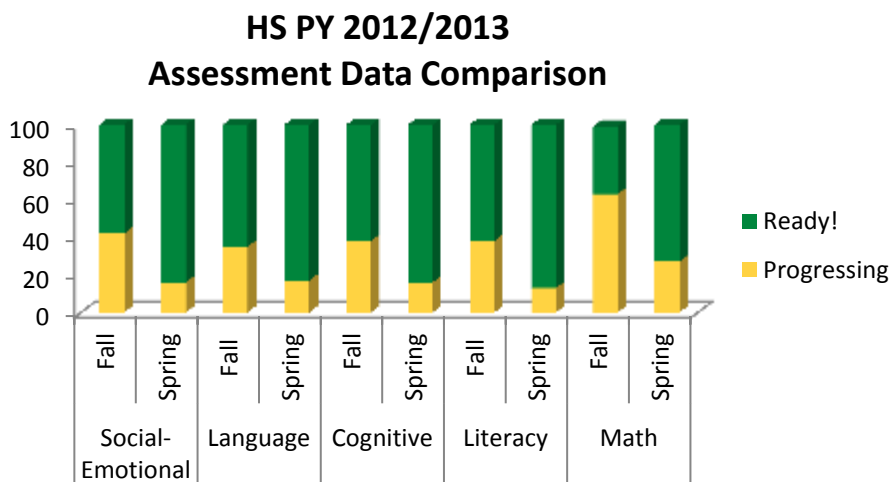
Staff encourages families to participate in site and classroom transition activities such as, field trips to neighborhood elementary schools, transition nights, and mock kindergartens in the classrooms. Staff provides a variety of parent training opportunities including inviting past parents to attend parent committee meetings to share their experiences, and brochures on kindergarten skills and how to prepare children for kindergarten.

Meetings with Head Start and School District staff are conducted for children with Individual Education Plans or as needed for the success of the individual child. Staff completes an End of Year Conference form, including transition information with parents, for all kindergarten-bound children during the final parent/teacher conference of the program year. With parent permission, these forms are forwarded to the child's Spokane public school.

Two of the Head Start centers are located in Spokane public schools. Head Start parents and children are included in family night school activities, and have daily opportunities to engage in transition experiences, including appropriate hallway behavior, use of school bathrooms, gym, and playground.

Kindergarten Readiness numbers for Head Start

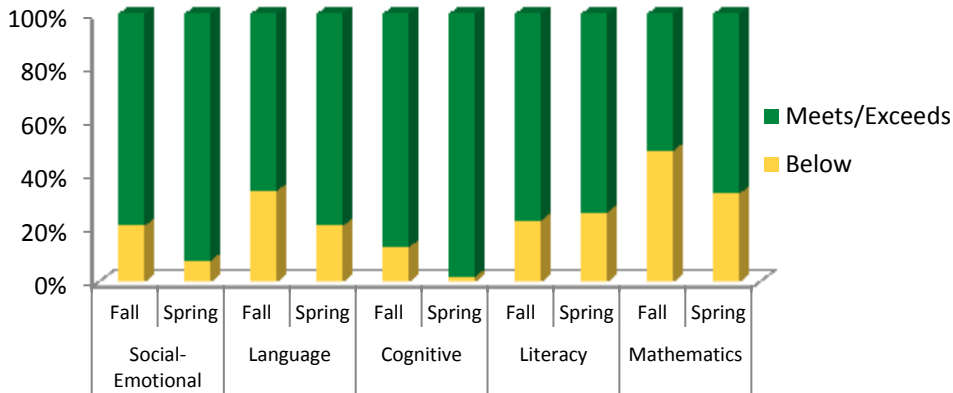
In order to assess kindergarten readiness, assessment results for children ages 4-5 were reviewed for five areas: social-emotional, language, cognitive, literacy, and physical development. Results indicate that, overall, children leave Head Start ready for kindergarten. A comparison of beginning of the school year assessment data to that obtained at the end of the year, shows marked improvement in all areas. A small percentage of children scored in the “concern” range at the end of the program year. These children fall into two main groups: those who enrolled later in the school year and did not receive the benefit of an entire year of preschool and some of our children with special learning needs. These children represent 19% of our total preschool enrollment and while they do make progress, that progress is often in incrementally smaller steps over the year.



Child Development Outcomes for Early Head Start

In addition to tracking kindergarten readiness, developmental outcomes for children birth to three were also collected using the Teaching Strategies Gold assessment. Six developmental domains were assessed including, social-emotional, physical development, cognitive, language, literacy, and mathematics. Overall, children enrolled in Early Head Start made developmental gains throughout the year. The chart illustrates the developmental progress from the beginning of the school year to the end of the school year. Most areas show marked improvement in all areas. In the area of literacy, there was a slight decrease in the number of children meeting or exceeding expectations which could be due to children enrolling later in the school year. In addition, these numbers could be related to the percentage of children enrolled with special learning needs. Early Head Start on average has approximately 25% of enrolled children receiving special services and progress for these children is often in incrementally smaller steps over the year.

EHS FY 2012/2013 Assessment Data Comparison



Parent and Family Engagement:

The program recognizes the importance of engaging parents and encouraging parents to take an active role in their child's education. From the first meeting with parents to developing a plan for transitioning to kindergarten, parents are given numerous opportunities to be involved with their child's experience at Head Start/Early Head Start. The following are some ways in which parents can become involved.

Activity	Details
Opportunity to develop partnership agreements and family goals	Offered to all enrolled families.
Parent Committee meetings	Sites offer parent meetings based on site parent preference.
Policy Council and Program Committee meetings	Parent representatives are elected from each site and participate and share in the decision making process for the program. Parents participate on program committees such as ERSEA, self-assessment, and search committees.
Self-Assessment	Parents participate in-program self-assessment activities, including completing site health and safety checklists and parent satisfaction surveys.
Volunteer Opportunities	Parents are invited and trained to be volunteers for all areas of program services.
Male Involvement	Sites offer Male Involvement activities, including site Men and Children (MAC) nights.
In Home Activities	Each week parents participate in supporting their child's education goals through home activities.
Parent Trainings	Parents are offered training opportunities based on parent request and federal performance standards topics, such as: <ul style="list-style-type: none"> • Pedestrian Safety • Emergency Preparedness/Fire Safety • Nutrition – food prep, meal planning • Mental Health: child and family • Parenting skills • Child development • Child Abuse/Neglect

Activity	Details
	<ul style="list-style-type: none"> • Leadership • Advocacy
Health Services Advisory Committee	Parent Representatives attend meetings twice a year that include community agencies.
Home Visits/Conferences	Staff conducts two educational home visits and two parent/teacher conferences each program year to discuss child's developmental progress, set new learning goals, and prepare for school readiness. Early Head Start Home Visitors offer weekly educational home visits.
Family Activity Nights	Sites offer family activities throughout the year. Examples: Math, literacy, cooking, and culture.
Socializations for Home Visiting Program	The Early Head Start Home Visiting program offers socializations for families, at a minimum of two per month.

Parent Feedback

A parent satisfaction survey is conducted annually to assist with program planning and improvement. Below are parent comments about their satisfaction with Head Start/Early Head Start services:

- I think this program is great and I personally love how much time and effort my child's teachers put into everything. I love that they create a welcoming, loving, safe and creative place for children to be!
- Great school. I am so glad I found a school for my child that can help him get ready for kindergarten. Also a school I can trust.
- I can't see any way it could be improved they are all so wonderful as well as the program!
- They have given me many good resources.
- I had more encouragement by staff and they provided me with more information
- My child and I have benefitted greatly from the program.
- The staff in Spokane is wonderful and they are worth 1000 times more than can be said. My family loves HS/EHS and wish more people could have their children involved in HS/EHS!
- You guys are great. Thank you for being so great to my little girl and family.
- I tell all my friends with young kids about the program.
- Head start program helped me with my child's speaking. Not only that but by being surrounded by loving teachers and staff. He improved a lot by attending this program. Thank you!
- I am really impressed with how much my child has learned and she has developed.
- Thank you to staff for being the best!
- My kids enjoy learning/social activity.
- We love Head Start!
- Keep up your hard work, you guys are amazing thank you so much, you guys are family!

Vision/Mission/Values Statements:

Vision:

Transforming the future by making a difference in the lives of children and families.

Mission:

Spokane HS/ECEAP/EHS is a child development program that provides early childhood education, social services, and health services for eligible young children and families, including those with special needs.

We offer safe and secure environments that nurture child growth and development, and provide learning opportunities for children to enhance their skills and abilities for school success.

We support families in their role as the first teachers of their children, and encourage their active involvement in the program.

Values:

Empower Through Education – We recognize the power of education to transform and enrich the lives of children and families. We support lifelong learning and foster individual development as a cornerstone for personal wellbeing and success.

Foster Respect, Inclusion and Diversity – We welcome diversity and honor individuals for their unique contributions to the program.

Serve the Community – We value partnerships within the community. Together we strive to anticipate and respond to community needs, collaborating to enhance services that enrich the quality of family life.