



**Financial Aid Office**  
**2017-2018 VERIFICATION WORKSHEET**  
**Federal Student Aid Programs**

**V5**  
 Aggregate  
 Verification

Your application was selected for review in a process called "Verification." In this process, the financial aid office will compare information from your FAFSA with your 2015 IRS tax information. The law gives the college the right to ask you for this information before awarding Federal aid. If there is a difference between your FAFSA and information on any of your verification documents, the college will make the correction electronically.

Complete this verification form and submit it to your financial aid administrator as soon as possible. The financial aid office cannot process your application without this information.

**Student Information**

Last Name	First Name	M.I.	Social Security Number
Date of birth	Phone number (include area code)		ctcLink EMPL ID#

**Dependent Student\***

**\*A student is considered dependent if he/she was required to provide parental information on the FAFSA.**

List the people in your parent(s)' household. Including:

- **your biological parents who live together, even if they are not married** (include information about both),
- **same sex parents that are married, as recognized by State or foreign country** (include information about both,)
- yourself and your parent(s) (including a stepparent) even if you don't live with your parents ,
- your parent's other children, even if they do not live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2017, through June 30, 2018, or (b) the children would be required to provide parental information if they apply for Federal Student Aid, and
- other people, if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2017, through June 30, 2018.

**Independent Student\*\***

**\*\*A student is considered independent if he/she was not required to provide parental information on the FAFSA.**

List the people in your household Including:

- yourself and your spouse, if you have one, as well as same sex spouses as recognized by State or foreign country,
- your children, if you will provide more than half of their support from July 1, 2017, through June 30, 2018, even if they do not live with you, or if the child would be required to provide your information as the parent if they apply for Federal Student Aid, and
- other people, if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2017, through June 30, 2018.

**Family Information**

WRITE THE NAMES OF ALL HOUSEHOLD MEMBERS in the space(s) below. ALSO write in the name of the college for any household member, who will be attending college at least half-time between July 1, 2017 and June 30, 2018, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College	Will be Enrolled at least Half Time (Yes or No)
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	
		<b>Self</b>		

## Income Information for Tax Filers

I have completed my 2015 U.S. Income Tax Return.

### Student:

- I used the IRS Data Retrieval Tool in FAFSA.  
 I am attaching a signed copy of my 2015 IRS Tax Transcript – received from the IRS.

### Parents or Spouse:

- I used the IRS Data Retrieval Tool in FAFSA.  
 I am attaching a signed copy of my 2015 IRS Tax Transcript – received from the IRS.

## Income Information for Non-Tax Filers

I will not file and am not required to file a 2015 U.S. Income Tax Return.

### Student:

- I was not employed and had no income earned from work. I will explain below how my living expenses were met.  
 I was employed and earned income. I am attaching **ALL** of my W-2 forms.

### Parents or Spouse:

- I was not employed and had no income earned from work. I will explain below how my living expenses were met.  
 I was employed and earned income. I am attaching **ALL** of my W-2 forms.

Name of Recipient	Type of Financial Support / How You Supported Yourself	Amount of Financial Support Received in 2015
		\$
		\$
		\$

## Student – High School Completion Status

Provide one of the following documents that indicate your high school completion status when you begin college in 2017-2018:

- I have a High School Diploma –  
 I am attaching a copy of my High School Diploma  
 I am attaching a copy of my final High School transcript, which includes that date I completed High School
- I have a GED  
 I am attaching a copy of my GED Certificate  
 I am attaching a copy of my GED Transcript
- I received a State Certificate  
 I am attaching the certificate recognized by Washington State as an equivalent to a diploma
- I was Home Schooled  
 I am attaching a signed copy of my transcript or equivalent
- I have completed secondary education in a foreign country  
 I am attaching a copy of the “secondary school leaving certificate” or other similar document from appropriate central government agency  
 I am attaching a **TRANSLATED** copy of my Foreign High School Diploma or transcript
- I have none of the above  
 I am attaching a signed statement from my High School stating I excelled academically  
 I am attaching an academic transcript that indicates the I successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree

## Student – Identity Verification

I am appearing in person with my valid government-issued photo identification (driver’s license, state identification card, or passport). The Financial Aid office will maintain a copy of your photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect your ID.

**FAO use only:**  Made copy  Date Stamped  Staff signed

I am attaching a notarized copy of my valid government-issued photo identification (driver’s license, state identification card, or passport)

## Student – Statement of Educational Purpose

I am appearing in person to sign the statement below. (**Must** sign statement in front of Financial Aid staff)

I am unable to appear in person to submit the above statement and have had the statement notarized (Community Colleges of Spokane does not reimburse for any fees associated in the notarizing process)

I certify that I \_\_\_\_\_ (Student’s name) am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending \_\_\_\_\_ for 2017-2018 academic year.

(Name of Postsecondary Institution)

Student \_\_\_\_\_

Date \_\_\_\_\_

Student ID number \_\_\_\_\_

## Notary's Certificate of Acknowledgement

State of \_\_\_\_\_ City/County of \_\_\_\_\_ On \_\_\_\_\_, before me,  
(Date)  
\_\_\_\_\_ personally appeared, \_\_\_\_\_, and provided to me on  
(Notary's Name) (Print Student Name)  
basis of satisfactory evidence of identification \_\_\_\_\_ to be the above-named person who signed the  
(Type of government-issued photo ID provided)  
foregoing instrument.

**WITNESS my hand and official seal** \_\_\_\_\_  
(seal) (Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

### Sign the Worksheet

I affirm that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge. I agree that I have reviewed, understand and agree to the conditions, responsibilities and obligations in order to receive financial aid for the 2017-2018 academic year as stated in the Award Terms and Conditions and Satisfactory Academic Progress Policy, available on the Financial Aid website.

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Parent/Spouse Date