



**Community Colleges of Spokane
STUDENT SUPPORTER ACKNOWLEDGMENT**

DATE: _____, **20**_____

TO: _____

FROM: _____

SUBJECT: Role of Student Supporter in Informal Concern Process

Our college's student concern process provides the student the right to have a supporter present during any meeting, provided advance notice is given to the other participant(s) (i.e. faculty, dean). The purpose of the informal concern process is to informally discuss and, hopefully, resolve the concern. The supporter's role in that process is limited to protecting your rights. The supporter does not speak or provide legal counsel on your behalf. You will have to answer any questions directly, and your supporter is prohibited from answering on your behalf or otherwise interfering with our discussion.

If you will have a supporter present, please notify me immediately at _____ and inform your supporter of the above limitations. I will ask that this memo be signed at the beginning of our meeting and will not proceed until that is done.

We have read, understand and agree to comply with the above.

Student Name (*print*)

Date: _____, 20____

Student Signature

Supporter Name (*print*)

Date: _____, 20____

Supporter Signature