Strategic Planning Team Meeting Notes

March 11, 2011 – 2 p.m. IEL, Lodge DRAFT

Team Members: Dr. Sandi Wilson (Facilitator), Christine Johnson, Don Brunner, Ken Burrus, Roy Clements, Kari Collen, Glen Cosby, Dennis Dunham, Joe Dunlap, Reggie Eans, Dick Hol, Heather Keast, Chris Kent, Carol Landa-McVicker, Carla Naccarato-Sinclair, Virginia Tomlinson, Sarah Stiffler, Shirley Vines, and Amy Lopes Wasson

Support Team Members: Linda Graham (recorder), Janet Gullickson, John Huffstutter, Mark Macias, Melody Matthews, Candace Smallfoot, Greg Stevens, and Anne Tucker

1. Welcome

Dr. Sandi Wilson welcomed the team and provided an overview of the agenda.

2. The Communities We Serve

Janet Gullickson introduced Doug Tweedy, Regional Labor Economist from the Washington State Employment Security Department. Mr. Tweedy showed a PowerPoint presentation highlighting adult educational attainment levels, annual population changes, annual employment growth, regional unemployment demographics, percentage of jobs held by workers in the ages of 16-24 and 55+, new hires by category, average annual wage, and the results of a job vacancy survey. The presentation will be posted on the CCS website.

3. New Programs Started/Old Programs Closed

Mark Macias showed a PowerPoint presentation outlining program changes that have been made in the last five years, class delivery methods, and student transitions and early leavers. Candace Smallfoot continued the presentation and discussed the outcome of the focus group that was held on March 11, with community leaders. A copy of the presentation will be posted on the CCS website.

4. Human Resources Data and Trends

Greg Stevens showed a PowerPoint presentation highlighting the top ten trends in the workplace forecast, ages and length of service for fulltime CCS employees, and staffing comparisons. The need for professional development/succession planning was discussed. A copy of the presentation will be posted on the CCS website.

5. Technology Data and Trends

Dick Hol showed a PowerPoint presentation documenting the technology at CCS, organizational structure, application, cost/funding levels, the current and future state of technology at the State Board, legislative initiatives and directions, IT studies and trends, challenges, and opportunities. The presentation will be posted on the CCS website.

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6. Facilities Data and Trends

This item will be addressed during the March 21, team meeting.

7. Budget Data and Trends

This item will be addressed during the March 21, team meeting.

8. Questions/Conversations/Feedback from Planning Team Members

There were no additional questions.

9. Looking Ahead to the April Meeting

Dr. Wilson encouraged team members to share information with their colleagues and to look at the data posted on the CCS website. The next meeting will be held at 2 p.m. on April 21.

Being no other business, the meeting was adjourned at 4 p.m.